



October 28, 2019

## INVITATION TO BID

Sealed bids will be received in the Council Chambers, City Hall, 224 East Bryan Street, Douglas, Georgia, up to **December 9, 2019 @ 2:30 P.M.**, at which time the bids will be publicly opened and read for the purchase of the following:

### **“New 3500 Lb. Forklift”**

Specifications are available and on file at the office of the City Clerk, City Hall, Douglas, Georgia.

The City of Douglas reserves the right to accept the lowest, most acceptable bid and reserves the right to accept or reject any or all bids. No late bids will be accepted.

The City of Douglas reserves the right to waive any technicalities or irregularities so that an award can be made in the best interest of the City.

Bids are to be F.O.B Destination 123 West Cherry Street, Douglas, Georgia, 31533.

The City of Douglas is an equal opportunity employer, including nondiscrimination in employment of the disabled.

For further information concerning this bid Stanley E. Merritt, the City of Douglas Purchasing Agent, at (912) 389-3463 or [smerritt@cityofdouglas.com](mailto:smerritt@cityofdouglas.com).

To obtain the complete Invitation to Bid, please go to our web-site, [www.cityofdouglas.com](http://www.cityofdouglas.com). Click on “Bids and Contracts” on right side under the City’s logo. Once you click on “Bids and Contracts” it will open all formal bids the City has outstanding. Scroll down to the **New 3500 lb. Forklift** bid request and click the PDF attachment under it. This will contain the complete Invitation to Bid. Print, complete and submit as directed. Should you have any problems opening the attachment, please contact Nikki Thompson at 912-389-3453.

**Note: Three (3) copies of your Bid should be included in your package**



#### Mayor

Tony L. Paulk

#### Mayor Pro Tem

Mike Gowen

#### Commissioners

Kentaiwon Durham

Cindy McNeill

Edwin Taylor

Olivia Pearson

Bob Moore

#### City Manager

Charles Davis

City of Douglas  
P.O. Box 470  
Douglas, GA 31534  
(912) 389-3401  
Fax: (912) 384-6730  
[www.cityofdouglas.com](http://www.cityofdouglas.com)





## GENERAL CONDITIONS OF BID

- BID OPENING:** December 9, 2019 @ 2:30 P.M.
- LOCATION:** City Hall, Council Chambers  
224 East Bryan Street  
Douglas, Ga. 31533
- SEALED BID:** All bids shall be sealed in an Envelope and plainly marked:  
  
“New 3500 Lb. Forklift”
- MAIL BID TO:** City Clerk’s Office  
Attn: City Clerk  
City of Douglas  
123 West Cherry Street  
Douglas, Ga. 31533
- BID FORMS:** All bids shall be submitted upon forms provided by the City of Douglas.
- RIGHT OF REFUSAL:** The City of Douglas reserves the right to accept or reject any or all bids submitted at its discretion.
- ADDITIONAL INFORMATION:** May be obtained by writing to:  
City of Douglas Purchasing Dept.  
P.O. Box 470  
Douglas, Ga. 31534  
Or by contacting  
Stanley E. Merritt,  
Purchasing Agent  
(912) 389-3463

Sealed Bids must be clearly marked on the outside envelope, as noted above, “New 3500 lb. Forklift” to prevent accidental opening prior to formal bid opening thereby resulting in an unacceptable bid.

FAILURE TO RESPOND WILL BE GROUNDS OF REMOVAL FROM BID LIST.

## **SPECIFICATIONS FY20 New 3500 lb. Forklift**

The brand name indicated is intended merely as a reference to the minimum acceptable requirement of tolerances and not as a statement of preference.

### **Standard Equipment**

- 3500 lb. Toyota Forklift
- 3-way Catalytic Muffler System
- System of Active Stability (SAS) and Active Mast Function Controller (AMC)
- Automatic Fork Leveling
- Adjustable, Full Suspension seat with Non-Cinching Seat Belt
- Mast: 3-Stage (FSV) mast with full free lift
  - Mast Specs: Maximum Fork Height – 189”
  - Overall Lowered Height – 84.4” (Overhead Guard Height – 81.90”)
  - Free Lift – 34.8” with standard Load Backrest
- Lifting Capacity: Base Model Capacity – 3500 lbs. @ 24” load center Actual Capacity, based on quoted specifications, - 2750 lbs. @ 24” load center to 189” MFH
- Tilt: 6 degrees forward and 6 degrees backwards
- Carriage: ITA Hook Type, 36” Carriage
- Forks: Forks 48” x 4” x 1.4” – Class II
- **Total Length including Forks not to exceed 144”**
- Load Backrest: 48” High Load Backrest
- Attachments: Cascade 36” Hang-on Sideshifter (Includes 3<sup>rd</sup> Function Internal Hosing)
- Speeds: Travel Speed: 11.80 mph, Lift Speed: 125 fpm
- Engine: Toyota 2.2L 4Y-ECS Industrial Gasoline Engine 136 Cubic inch displacement, 4-cylinder, overhead valve (OHV), Net Torque Rating: 118 @ 2100 rpm SAE ft-lb (Gasoline system), Net Horsepower Rating: 51 @ 2570 rpm SAE HP
- Transmission: Automatic Transmission 1 speed forward, 1 speed reverse standard
- Steering: Load Sensing Hydrostatic Power Steering with Tilt Steering Column
- Wheels & Tires: Front Tires: 6.50-10-10PR (Pneumatic), Rear Tires: 5.00-8-8PR (Pneumatic)
- Owner’s Manual with CD

### **Additional Equipment**

- Strobe Light – Yellow
- Rear Combination Lights
- LED Headlights
- LED Rear Working Light
- Adjustable Volume Back-up Alarm (Smart Alarm)
- Multifunction Digital Display with Self-Diagnostics
- Rear Assist Grip with Horn Button
- Center Mounted Mirror
- UL Approved Model Type “G”

### **Other Features**

- EPA/CARB Certified Engine with 3-way closed loop catalytic muffler system
- Operator Presence Sensing System (OPSS)
- Fully Stamped Steel Side panels
- Technician Programmable Electronic Speed Control

- Overly Spacious Leg Room
- Weather Protected Electrical System
- Unparalleled Fork Tip Visibility
- Foot Activated Park Break with High Mount Release
- Adjustable Headlights with Guards
- Electronic Shift control
- 7" Cyclone Air Cleaner
- Fully Insulated Stamped Steel Engine Hood
- Dual Operator Assist Grips
- Heavy Duty, Non-Slip Rubber Floor Mat
- Automotive Style Headlight Switch
  
- Training on how to properly operate new Forklift
  
- Service Warranty
  
- Provide any type of visual of the forklift. Present with the bid as a full colored printed product (brochure or general print outs).

## Bid Page

**ALL PRICES ARE TO BE F.O.B. DESTINATION 123 WEST CHERRY STREET, DOUGLAS, GEORGIA 31533.**

Total Bid for (1) New 3500 lb. Gas Powered Forklift \$ \_\_\_\_\_

**Optional Bid:**

Propane Powered Forklift with 2 Tanks \$ \_\_\_\_\_

Estimated Delivery time from Purchase Order: \_\_\_\_\_

Warranty: \_\_\_\_\_

**Company Information:**  
**This must be filled out to be a complete bid.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Rep. Printed Name: \_\_\_\_\_

(Type or Print Legibly)

Rep. Signature/Title: \_\_\_\_\_

Tax ID#: \_\_\_\_\_ or SS # \_\_\_\_\_

**Reference Sheet**

This should be three people and phone numbers to whom we may contact to account for your company's quality of service.

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

